



MC No. 27 s, 1998

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES, AND AGENCIES OF THE NATIONAL GOVERNMENT AND LOCAL GOVERNMENT UNITS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS AND STATE COLLEGES AND UNIVERSITIES

SUBJECT : Qualification Standards of the Positions of Estate Supervisor C, Management Information Specialist A and B, Systems Design Specialist A and B, Livelihood Project Head and Livelihood Project Officers II - V.

Pursuant to its Resolution Nos. 98-1409 dated June 9, 1998, 98-1574 dated June 23, 1998 and 98-1604 dated June 24, 1998, the Civil Service Commission has approved the qualification standards of the following positions in the agencies herein specified:

POSITION	AGENCY	RES. NO.
Estate Supervisor C (SG-17)	Philippine National Railways	98-1409

Education : Bachelor's degree
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

**Management Information
Specialist A (SG-19)**

**Philippine Tourism
Authority**

98-1574

Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

Systems Design Specialist A (SG-19)

Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

**Management Information
Specialist B (SG-18)**

Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

Systems Design Specialist B (SG-18)

Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

Livelihood Project Head (SG-25)

Livelihood Corporation 98-1604

Education : Bachelor's degree
Experience : 3 years of supervisory experience
Training : None required
Eligibility : Career Service Executive Eligibility (CSEE)/
Career Executive Service (CES)

Livelihood Project Officer V (SG-24)

Education : Masteral Degree
Experience : 4 years in position/s involving management
and supervision
Training : 24 hours of training in management and
supervision
Eligibility : Career Service (Professional)
Second Level Eligibility

Livelihood Project Officer IV (SG-22)

Education : Bachelor's degree relevant to the job
Experience : 4 years of relevant experience
Training : 24 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

Livelihood Project Officer III (SG-18)

Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

Livelihood Project Officer II (SG-14)

Education : Bachelor's degree relevant to the job
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility

Please be guided accordingly.


CORAZON ALMA G. DE LEON
Chairman

2 July 1998
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